

Shetland Child Protection Committee

Safeguarding Children and Young People in Shetland

CPC Training and training support available (updated March 2011 in line with revised Training Strategy agreed at CPC December 2010)

TO SUPPORT SINGLE-AGENCY TRAINING

Induction aids:

Checklist for managers, and wallet cards for staff and volunteers.

Aimed at:

Checklist: Managers providing or ensuring the provision of appropriate induction for all staff.

Wallet cards: All staff and volunteers in NHS, SIC, other organisations including voluntary sector in Shetland.

(SIC and NHS provide their own wallet cards for staff in a CPC approved format – CPC provide for volunteers/ staff of other organisations)

Contact Mary Veighey on 01595 744430 to obtain copies of checklist and wallet cards for (a) voluntary sector (b) other non NHS/SIC organisations (NHS HR dept and SIC Human Resources hold those for NHS Shetland and SIC)

Train the Trainers course for the 'Keeping Children Safe' 3-hour single-agency course.

Aimed at:

Staff and independent trainers who will deliver single-agency child protection training. Must have completed the 2½ day CP Foundation Training course.

Following completion of the course the trained trainers are then certificated by CPC to deliver a prescribed 3-hour course, designed for single-agency use. Certificates for participants are then provided by the agency for which the trainer is working, to a format approved by CPC. The training delivered is subject to evaluation and Trainers will be recalled periodically for updates. To remain certificated, Trainers need to provide evaluated training and attend updates when recalled.

Staff for whom it will be appropriate for agencies to arrange the 'Keeping Children Safe' single-agency course are all ancillary staff and volunteers working in settings that provide services to children, young people and the general public, e.g. catering, cleaning, janitorial, admin staff in schools, health centres, youth clubs, leisure facilities, who are not included in the descriptions of staff for whom a multi-agency course is recommended (see below).

Contact Gail Bray on 01595 743820 for a list of those trainers who have been trained to deliver the 'Keeping Children Safe' course.

CPC has funded a number of such courses to create a pool of trainers. Unless trainers are your own agency staff, they may charge for delivering the course. No more of the Train the Trainers for the Keeping Children Safe course are currently

planned, but if you wish to have staff trained to deliver this course, this can be arranged subject to the availability of trainers and at cost.

Materials to support other child protection training

The CP Coordinator maintains a list of local materials such as local information leaflets and information on how to access the Shetland inter-agency Child Protection Procedures and the Child Safe Shetland website.

Aimed at:

Assisting those organising a national child protection training course locally, eg where a community group is arranging for the delivery of nationally accredited courses such as SportScotland, Church of Scotland etc child protection courses. Obtaining local materials will help such groups understand local arrangements.

Contact: Helen Watkins on 01595 744435 to discuss your needs.

INTER-AGENCY TRAINING ARRANGED BY CPC

1 day CP awareness-raising course:

Co-delivered by Trainers who have been trained by CPC to deliver this course, normally one from the group being trained together with one with a social work background. Certain trainers with a social work background have been accredited to deliver this course as a single trainer where necessary. Participants at courses with approved trainers arranged via Gail Bray are certificated by CPC. (This will not apply if arrangements are made direct.)

Runs 12 times a year.

Aimed at:

Any person whose job or volunteer role means that they have substantial responsibility for the safety of children and young people, e.g. childminders, teachers, nursery staff, ward staff and community nurses, out of school clubs, youth workers and those working with parents and carers where children may be vulnerable e.g. mental health, substance misuse. Also suitable for staff without specific CP responsibilities who are in regular contact with members of the public eg Housing and Library staff.

Contact Gail Bray on 01595 743820 for dates and an application form.

Note: Additional dates may be specially commissioned if funded by the requesting agency, subject to the availability of accredited trainers. It can also be delivered over two 2½ hour sessions, provided participants commit to attend both.

Refresher for one-day trained staff

Agencies arrange for staff to re-attend the one-day course by way of Refresher at 3-yearly intervals.

2½ day CP Foundation Training course

Runs 6 times a year

Aimed at:

Any person in a promoted post who may need to support other staff, teachers in a pupil support role or those working with additional support needs, social work staff, residential care staff, police officers, health visitors, A&E staff, GPs, managers of voluntary groups including those managing adult services. Required for services' Designated Person for the purpose of referrals under the Shetland inter-agency Child Protection Procedures.

Participants should preferably have some prior awareness of child protection issues, eg from attending a single-agency course or the CPC one-day course.

Contact Gail Bray on 01595 743820 for dates and an application form.

1 day Refresher for 2½ day-trained staff - Basic

Runs as required:

Aimed at:

All staff as for 2½ day course who completed the 2 ½ day course and need a refresher (suggested interval: 3 years)

Contact Gail Bray on 01595 743820 for dates and an application form.

1 day Refresher for 2½ day-trained staff – including preparation for Child Protection Case Conferences

Runs as required:

Aimed at:

All staff as for 2½ day course who completed the 2½ day course and need a refresher and whose work involves or is likely to involve attending child protection case conferences (or supporting others who do so).

Specialist training

Other training eg for those working with children who have additional support needs, managers and supervisors, those undertaking child protection interviews, training for child protection case conference chairs and minute takers and other specialist training is arranged as required to meet identified needs and is generally paid for the agencies requesting it.

Contact Gail Bray on 01595 743820 for dates and an application form.

Helen Watkins

Child Protection Coordinator and Lead Officer, Shetland CPC

Information current as at 24.03.11