

## **Role and remit of Shetland Community Justice Partnership, including membership**

The Shetland Community Justice Partnership (SCJP) exists to oversee the planning and delivery of community justice and to promote and strengthen the coordination of services in Shetland, which will help in the desistance and/or reduction of offending or reoffending. Partnership working will focus on making the most of the services and resources available, both internally and externally to Shetland, to deliver services that are joined-up and responsive to local need.

<p><b>Partnership Objectives</b></p>	<ul style="list-style-type: none"> <li>• To cooperate at a local level in the development, implementation and monitoring of a Community Justice strategic plan for Shetland on behalf of the Shetland Community Planning Partnership – the Shetland Partnership Board (SPB)</li> <li>• To agree the programme of joint actions and resources necessary to achieve the agreed priorities and deliver improvements</li> <li>• To provide effective governance and performance management arrangements locally and report on progress to the SPB and Community Justice Scotland (CJS) as requested.</li> <li>• To consult with other agencies and stakeholders, including those who provide services in the community justice field and service users as appropriate to achieve a collaborative approach to the development of local policy, services and interventions.</li> <li>• To provide a forum for mutual support comprising appropriate representatives from both statutory and non-statutory partners and encourage open discussion and information sharing.</li> <li>• To lead on and encourage local conversations about justice to support reintegration, reduce stigma and raise awareness of community justice issues in Shetland.</li> <li>• To promote the streamlining and coordination of activity and exchange of information within and between relevant partner agencies, committees and partnership's to enhance opportunities for wider policy and service development to take</li> </ul>
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	<p>place on an evidence-led basis.</p> <ul style="list-style-type: none"> <li>• To consider and make recommendations on the allocation of any additional funding that comes into the local authority or any other partner agency in relation to community justice, recognising that decisions sit with the partner organisation receiving the funding.</li> <li>• To participate in, contribute to, and influence the formation of Scottish Government legislation and policy relevant to Community justice.</li> <li>• To consider and agree on the implementation of Scottish Government legislation, policy and guidance in relation to Community Justice in Shetland.</li> </ul>
<b>Membership</b>	<p>The Partnership will consist of a minimum of 8, maximum of 16 members.</p> <p>The Partnership will elect a Chair and Vice Chair from its membership through a vote to stand for two years (from May 2017), operating in a cycle.</p> <p>The Partnership Chair will be from an organisation represented at the SPB. The Chair and Vice Chair will come from different organisations if possible.</p> <p>At minimum membership will comprise of at least one representative from each of the named Statutory Community Justice Partners:</p> <ul style="list-style-type: none"> <li>• Local Authority</li> <li>• NHS Shetland</li> <li>• Police Scotland</li> <li>• The Scottish Fire and Rescue Service</li> <li>• Skills Development Scotland</li> <li>• Integration Joint Board</li> <li>• Scottish Prison Service (representing Scottish Ministers)</li> <li>• The Scottish Courts and Tribunals Service</li> </ul> <p>In addition, any relevant partners or stakeholders identified as having a particular contribution to make may be invited to join the Partnership. Additional members may also be co-opted for</p>

	agreed periods, as required, to assist the partnership in its business.
<b>Meetings</b>	<p>The Partnership will meet at least four times per year. In addition to ordinary meetings of the Partnership, it will be possible for an extra-ordinary meeting to be called by any member approaching the Chairperson or Vice-Chairperson.</p> <p>In the absence of the Partnership Chair the Vice-Chair will chair the meeting.</p> <p>For the Partnership to reach a decision, a quorum of a third of the membership (3-5 members), plus either the Chairperson or Vice-Chairperson, must be present. Each member organisation is entitled to one vote only.</p>
<b>Reporting</b>	<p>The SCJP will provide regular updates to the Shetland Partnership Board via the SCJP representation by the Partnership Chair, but on an agency basis will individually report to their respective Boards/Committees as appropriate.</p> <p>On Occasions where the Partnership Chair is unable to attend a SPB meeting the Vice-Chair shall attend on their behalf.</p> <p>The SPB will be responsible for monitoring the activities of the SCJP and ensuring progress against the targets set.</p>
<b>Confidentiality</b>	Partnership members agree that any information/documents shared and exchanged are kept confidential, provided that one partner or the Partnership itself explicitly requests such.
<b>Modifications, Withdrawals &amp; Disputes</b>	<p>Any modification to the present Partnership Agreement will not be valid unless two thirds of the votes cast in relation to the modification at a general meeting of the group (whether annual or special) are in favour.</p> <p>In case of any disputes amongst Partnership members, the obligation will be to work towards an amicable settlement. Disputes will be referred to the Partnership, but where these cannot be resolved; the SPB will have overall responsibility of settling disputes.</p>
<b>Review Date</b>	March 2018

